

6/29/2018

Restaurant & Liquor Charge Accounts

Charge Account	Phone Number	Address	Contact
The Half Shell	617-876-9596	1760 Mass Ave, Cambridge MA	Owners: Hope and Paul
Domino's Pizza	617-441-2101	1033 Mass Ave, Cambridge MA www.dominos.com	Owner: Mohammad Sibai
Zoe's	617-864-6265	296 Beacon Street, Somerville MA http://www.zoeschinese.com	Tina Jhou
University Wine Shop	617-547-4258	1739 Mass Ave, Cambridge MA http://universitywineshop.net	Owner: Paul DeRuzzo

To Order

- **Half Shell, Zoe's, Domino's, and University Wine Shop:** state (on the phone or in person) your name and that you are a Harvard University GSAS Resident Advisor.
- **Issues:** Remind vendors they have an official letter with RA names and landline numbers and Harvard's Tax Exemption number. Please then refer them to Lindsay: 617-495-5060 or gsasreslife@fas.harvard.edu.

Tipping

- **Half Shell:** ask for tip to be added to the order when you place the order.
- **Dominos and Zoe's:** you can add tip to the receipt when the food is delivered.
- Do NOT pay tip with cash.

REMEMBER

- You should NOT be charged tax. Harvard Tax Exemption Number: E 042-103-580.
- NEVER pay with your own money.
- Return receipt/ order slip and Expenditure Form to Lindsay within 3 days of purchase!